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Minutes of Regular Meeting
of the
Board of Trustees
of
The Winnipeg School Division

**APPROVED BY THE
BOARD ON
JUNE 15, 2015**

Board Room, Administration Building,
Winnipeg, June 1, 2015.

The Regular Meeting of the Board of Trustees of The Winnipeg School Division was held this day at 7:00 p.m.

The Chair of the Board called the meeting to order.

CALL TO ORDER AND ROLL CALL

Present: Trustees M. Wasyliw, S. Rollins, C. Broughton, L. Naylor,
K. Freedman, C. Collins, A. Beach, D. Koshelanyk

In Attendance: P. Clarke, R. Appelmans, K. Seiler, C. Caetano-Gomes,
F. Mota, B. Lapointe, R. Carter, E. Barnaby, J. Millar, M. Rendulic

Regrets: Trustee M. Babinsky,

APPROVAL OF THE AGENDA

Koshelanyk-Collins That the Agenda for the regular meeting of the School Board to be held this evening, June 1, 2015, be approved.

Broughton-Beach That Governance Report No. 3-2015 item (b) be referred to Business Matters as defined in Rule 42.7

Collins-Naylor The revised Agenda as amended was voted on and declared. – Carried

READING AND CONFIRMING OF MINUTES

A copy of the minutes to be considered had previously been distributed to the Trustees. A motion was now adopted for these minutes to be taken as read, and approved as follows:

Broughton-Rollins Regular Meeting – May 4, 2015
Beach-Rollins Special Meeting – May 11, 2015

READING OF COMMUNICATIONS OF PETITIONS

The following correspondence was dealt with as indicated:

OC15-15 From Nancy Kerr, Business Agent, the Winnipeg Teachers' Association of The Manitoba Teachers' Society

Regarding the Winnipeg Teachers' Association giving notice to open negotiation to renew or amend any Collective Agreement between the Winnipeg School Division and the Winnipeg Teachers' Association.

Rollins-Collins That this correspondence be received as information. – Carried.

PRESENTATION AND CONSIDERATION OF REPORTS

The following reports were considered:

Superintendent's Report No. 8-2015	Dated June 1, 2015
Governance Committee Report No. 2-2015	Dated May 5, 2015
Student Advisory Committee Report No. 1-2015	Dated May 7, 2015
Policy/Program Committee Report No. 4-2015	Dated May 11, 2015
Governance Committee Report No. 3-2015	Dated May 25, 2015

Superintendent's Report No. 8-2015

Rollins-Beach	That Clause No. 1a (That the list of Salaries and Wages paid during the month of April 2015, as summarized on Account Listing 2015-04) be approved. – Carried.
Rollins-Beach	That Clause No. 1b (April 2015 list of payment of accounts) be approved. – Carried.
Naylor-Koshelanyk	That Clause No. 2 (2015/2016 Board Meeting Schedule) be approved. – Carried.
Broughton-Collins	That Clause No. 3 (Churchill High School – Exterior Entry Slab Replacement) be approved. – Carried.
Broughton-Rollins	That Clause No. 4 (River Heights School – Staff Parking Lot Reconstruction) be approved. - Carried
Broughton-Collins	That Clause No. 5 (Lansdowne School – New Playstructure) be approved. - Carried.
Broughton-Collins	That Clause No. 6 (Gordon Bell High School Emergency Chiller Replacement) be approved. –Carried.
Rollins-Collins	That Clause No. 7 (Shared Services to Private Schools - Clinician Services & Home Economics/Industrial Arts Programming) be approved. – Carried.
Rollins-Collins	That Clause No. 8a (Home Economics/Industrial Arts Programming) be approved. – Carried.
Rollins-Collins	That Clause No. 8b (Home Economics/Industrial Arts Programming) be approved. – Carried.

Governance Committee Report No. 2-2015

Broughton-Beach	That Governance Committee Report No. 2-2015 be received. – Carried.
Broughton-Beach	That the amended terms of reference for the Governance Committee be approved. – Carried.

Student Advisory Committee Report No. 1-2015

Naylor-Rollins That Student Advisory Committee Report No. 1-2015 be received. – Carried.

Policy/Program Committee Report No. 4-2015

Beach-Rollins That the Policy/Program Committee Report No. 4-2015 be received. – Carried.

Beach-Rollins a) That revised Policy IGAB – Diversity and Equity Education be approved.– Carried.

Beach-Rollins b) That the Terms of Reference for the Advisory Council on Indigenous Education be approved. - Carried.

Governance Committee Report No. 3-2015

Broughton-Beach Governance Committee Report No. 3-2015 be received. – Carried

Broughton-Beach a) That a Board Self-Evaluation survey be distributed to Standing Committee Chairs and the Board Chair for completion by the end of 2014/2015 school year. – Carried.

Broughton-Rollins b) That the proposed Organization Chart be approved and implemented for September 2015.

Broughton-Collins That Governance Committee Report No. 3-2015 Clause (b) be referred to Business Matters as defined in Rule 42.7- Carried.

ENQUIRIES AND ANNOUNCEMENTS210 - Symphony Orchestra Benefit Concert

Trustee Collins informed trustees that on Wednesday, May 20, 2015, she attended the Winnipeg Symphony Orchestra benefit concert in support of Sistema Winnipeg held at Maples Collegiate. The concert featured performances by the WSO and Sistema Winnipeg students, and special guests jazz artist Anna Lisa Kirby, violinist Gregory Lewis, singer Simon Miron, and songwriter Ali Fontaine. Trustee Collins wished to congratulate all of the staff and students involved in the performances for a successful event.

211 - Suit Up

Trustee Naylor informed trustees of an initiative at Gordon Bell High School called Suit Up which was an initiative that was put together by teacher, Dana Binder. The purpose of the initiative is to encourage donations of formal wear and shoes in order for every young man to dress up in the perfect suit on grad night. Trustees Naylor wished to encourage fellow trustees to donate used men's formal wear and shoes at the following locations Gordon Bell High School, 103.1 Virgin Radio Studios and any Perth's location in Winnipeg.

212 - Special Committee to Review Existing Structure of District Advisory Committees Meeting

Trustee Koshelanyk informed trustees that on May 28, 2015, the Special Committee to Review Existing Structure of District Advisory Committees met as an informal group as they were not able to meet quorum, but wished to assure the members of the Parent Council that survey results have been received and will be reviewed at the next committee meeting.

213 - Volunteers

Trustee Broughton informed trustees that he attended a volunteer reception at École Riverview School on May 28, 2015. There were approximately 50 school volunteers in attendance. Trustee Broughton commended the community for having such wonderful people in the community who devote their time to volunteer for the students of École Riverview School.

214 - Transportation

Trustee Wasyliw informed trustees that he has been contacted by a Division parent and is concerned about the two incidents involving an 8 year old who on two separate occasions was not picked up by the school bus. Trustee Wasyliw requested that the parent be assured that the bus driver has been reminded that schedules must be carefully checked every day before the routes begin. The Secretary-Treasurer informed Trustee Wasyliw that the Transportation Department is reviewing the implementation of technology that will assist the monitoring of the drop-off and pick-up of students and which will enhance communication with parents to ensure these incidents are prevented in the future.

NEW BUSINESS216 - Condolences

That the Board's sympathy be recorded, with regret, in the bereavement of the following:

On April 27, 2015, Lorne H. Ashdown, retired Construction Utility Worker, a member of our staff for 26 years;

On April 16, 2015, Marni L. Portman, Educational Assistant, a member of our staff for 7 years;

On May 9, 2015 Marlene Paulmark, retired Library Clerk, a member of our staff for 20 years;

and that this motion be adopted by a silent standing vote.

217 - Building Projects

Rollins-Collins

That during the months of July and August 2015, authority be granted to the Chief Superintendent in consultation with the Board Chair and Secretary-Treasurer, to award tenders for building projects to the lowest acceptable bidder provided the tendered price is within the Division's budgeted estimate for the project or has been approved by the Public Schools Finance Board, and that a report of all projects so approved be provided to the Board at the next regular meeting. – Carried

218 - Signing Authority

Naylor-Collins That the Chief Superintendent and Senior Accountant, be named as temporary signing officers for the period July 1, 2015 to August 31, 2015.- Carried.

219 - Vice-Chair Pro Tempore

Rollins-Beach That Trustee Broughton be appointed acting Vice-Chair pro tempore of The Winnipeg School Division for July and August 2015.” – Carried.

220 - By-Law No. 1236
To Amend Procedural By-Law 1203

Rollins-Broughton a) That By-Law No. 1236, a By-Law of the Winnipeg School Division for the purpose of amending Procedural By-Law 1203, be now introduced and read a first time in short. – Carried.

By-Law No. 1236 then read accordingly.

Rollins-Broughton b) That the rules be suspended in order for By-Law No. 1236 to be read a second time in short. – Carried.

Rollins-Broughton c) That By-Law No. 1236 be now read a second time in short.- Carried.

By-Law No. 1236 then read accordingly.

Rollins-Broughton d) That the rules be suspended in order for By-Law No. 1236 to be read a third time in short. – Carried.

Rollins-Broughton That By-Law No. 1236 be now read a third time in short and passed - Carried.

By-Law No. 1236 then read accordingly.

AGENDA INFORMATION ITEMS

Koshelanyk-Rollins That Information Correspondence No. IC31-15- IC34-15 be received as information - Carried.

Collins-Naylor That Superintendent’s Information Report No. 4-2015 be received as information. – Carried.

BUSINESS MATTERS AS DEFINED IN RULE 42.7**Committee of the Whole**

Collins-Beach That the Board recess in Committee of the Whole in camera at this time. – Carried.

The Board then recessed into the Committee of the Whole in camera at 8:00 p.m. with Trustee Collins in the Chair.

Upon the Board resuming in public session at 10:00 p.m. Trustee Collins, the Chair of the Committee of the Whole presented the following recommendations of that Committee.

221 - Leaves of Absence – Without Salary

Collins-Beach That the leaves of absence without salary as outlined in the confidential report dated June 1, 2015 be granted.- Carried.

222 - Suspension Report September 2014 – April 2015

Collins-Freedman That the Suspension Report September 2014 – April 2015 be received as information.- Carried.

223 - Lease Agreement - Coach Program

Collins-Beach That subject to the approval of the Public Schools Finance Board, the proper officers of the Division be authorized to enter into a one-year lease agreement with the Mission Baptist Church for the lease of property located 771 Sargent Avenue effective July 1, 2015 for the COACH Program. - Carried.

224 - New N-8 School in Waterford Green Development – Purchase of Property

Collins-Koshelanyk That, subject to Public Schools Finance Board approval, the proper officers of the Division be authorized to enter into a purchase agreement with Terrascape Development Ltd. for the purchase of 8.95 acres of property for a future N – 8 school located in the Waterford Green Development in the northwest corner of the Division.- Carried.

225 - Spanish Bilingual Language Program

Collin-Beach That this matter be deferred to the next meeting. – Carried.

226 - Ellen Douglass

Collins-Naylor That this matter be deferred to the next meeting – Carried.

227 - Administrative Appointment
Principal – Cecil Rhodes School

Collins-Freedman That effective September 8, 2015, Anne Pereira be appointed to the position of Principal at Cecil Rhodes School. –Carried.

228 - Administrative Appointment
Principal – École J.B. Mitchell School

Collins-Broughton That effective September 8, 2015, Paulette Huggins be appointed to the position of Principal at École J.B. Mitchell School.-Carried.

229 - Administrative Appointment
Principal – Carpathia School

Collins-Broughton That effective September 8, 2015, Gordon Armstrong be appointed to the position of Principal at Carpathia School.-Carried.

Trustee Collins, the Chair of the Committee of the Whole reported that there was discussion was provided regarding and Aboriginal Academic Achievement.

Committee of the Whole

Koshelanyk-Broughton That the Board recess into closed camera with Chief Superintendent and Secretary-Treasurer, at this time. – Carried.

The Board then recessed into closed camera with Chief Superintendent and Secretary-Treasurer at 10:05 p.m.

Upon the Board resuming in public session at 11:25 p.m. Trustee Collins, the Chair of the Committee of the Whole reported that there was a discussion regarding the organizational structure.

Collins-Rollins That the proposed organizational chart be approved in principle and that information be available publically as appropriate. – Carried.

Notice of Motions

The following Notice of Motions were presented during the meeting by Trustee Freedman:

"That a Division-wide review of school catchment areas based on building capacity, historical data, and five-year enrollment projections be conducted and that a report, including historical impacts of the School of Choice policy and recommendations for modifications to catchment areas or school configuration be provided to the Board no later than November 30, 2015."

The following Notice of Motions were presented during the meeting by Trustee Freedman

"That a strategic plan be developed and referred to the Policy/Program Committee by November 30, 2015, for the implementation of an Indigenous Language Immersion Program."

The meeting adjourned at 11:26 p.m.

SUPERINTENDENT'S REPORT NO. 8 - 2015

To the Chair and Members
Winnipeg School Board

June 1, 2015

1. Accounts List/Summaries of Salaries and Wages

Summaries of salaries and wages paid during the month of April 2015, and Accounts List for the month of April 2015 have been provided to the trustees.

Recommendations:

- (a) That the list of Salaries and Wages paid during the month of April 2015, as summarized on Account Listing 2015-04 be approved and confirmed.
- (b) That the April 2015 list of payment of accounts be approved and confirmed.

2. 2015/2016 Board Meeting Schedule

Section 9.1 of Procedural By-Law No. 1203 provides that Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m., unless otherwise ordered by a special motion, the schedule to be determined at the first regular meeting of the Board in each school year.

Section 10.1 of the Procedural By-Law No 1203 provides that when necessary, special meetings of the Board may be held to receive delegations on the second week of each month at 7:00 p.m., provided however that if any such day falls on a statutory or civic holiday, the Board may meet on another date to be designated by the Board.

Recommendation:

That Regular meetings of the Board be held during the first and third weeks during the school year at 7:00 p.m. and that Special meetings be held on the second week of each month at 7:00 p.m. unless otherwise ordered by a special motion be approved for 2015/2016.

Regular Meetings/Special Meetings

September 14	February 22*
September 21*	March 7
October 5	March 14*
October 19*	March 21
November 2	April 11
November 9*	April 18*
November 16	May 2
December 7	May 9*
December 14*	May 16
December 21	June 6
January 11	June 13*
January 18*	June 20
February 1	June 27* (12:00 if required)
February 8*	

*Special Meetings if required

3. Churchill High School – Exterior Entry Slab Replacement

In a letter dated April 27, 2015, the Public Schools Finance Board authorized the Division to proceed with an exterior entry slab replacement project at Churchill High School.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
J5 Construction Ltd.	<u>\$ 74,953.00</u>
Western Construction Service Inc.	81,417.00
Canotech Consultants Ltd.	93,748.00

Recommendation:

That, subject to Public Schools Finance Board approval, the tender of J5 Construction Ltd. to supply all material and perform all work in connection with the exterior entry slab replacement project at Churchill High School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$74,953.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with J5 Construction Ltd. for the carrying out of the work.

4. River Heights School – Staff Parking Lot Reconstruction

On March 9, 2015, the Winnipeg School Division Parking Lot Committee gave authorization to proceed with the staff parking lot reconstruction project at River Heights School. Funding will be obtained from the Parking Lot Committee.

Tenders were advertised for the project. The following is a tabulation of the bids received:

<u>Firm</u>	<u>Total Price</u>
Maple Leaf Construction Ltd.	<u>\$120,500.00</u>
Superior Asphalt Paving Co. Ltd.	129,879.00

Recommendation:

That, the tender of Maple Leaf Construction Ltd., to supply all material and perform all work in connection with the Staff Parking Lot Reconstruction project at River Heights School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$120,500.00, being the tender price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Maple Leaf Construction Ltd. for the carrying out of the work.

Superintendent's Report No. 8-2015

5. Lansdowne School – New Playstructure

The Lansdowne School principal, playstructure committee and parent council group have submitted a proposal to install a new playstructure at the school. The project will include a play space and swings.

The following is a tabulation of the quotations received:

Playgrounds-R-Us	<u>\$ 101,615.12</u>
Crozier Enterprises	127,700.00
*Colcat Enterprises	95,130.00

*Note: Does not meet Specifications

Revenue raised by Lansdowne School is as follows:

Winnipeg Foundation	\$ 15,000.00
Community Incentive Grant	10,000.00
P.S.F.B.	18,000.00
Children's Heritage	20,000.00
Lansdowne Fundraising	33,218.15
Lansdowne Advisory Group	5,000.00
Various Donations	3,163.67
Recycling of Old Playstructure	<u>2,000.00</u>
	\$106,381.82

Recommendation:

That, the quotation of Playgrounds-R-Us, to supply all material and perform all work in connection with the new playstructure project at Lansdowne School be accepted, in accordance with the plans and specifications therefor, for the total amount of \$101,615.12, being the quotation price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with Playground-R-Us for the carrying out of the work.

Superintendent's Report No. 8-2015

6. Gordon Bell High School Emergency Chiller Replacement

On May 8, 2015, the Building Department became aware that the Gordon Bell High School chiller had failed and could not be repaired. The Winnipeg School Division requested that Public Schools Finance Board approve an emergency replacement of the chiller. In a letter dated May 20, 2015, the Public Schools Finance Board authorized the Division to select a refrigeration contractor to replace the failed chiller on a design/build basis. The Public Schools Finance Board has agreed to provide funding for the replacement of the chiller less proceeds from the Division's our insurance claim for the compressor component replacement. The Division's insurer has confirmed they are in agreement to select a contractor and will support the cost of the compressor replacement.

Given the urgent nature of the work, long delivery times and complexity of installing a pre-manufactured unit in the crawlspace, the Division is recommending that ABCO Supply & Service Ltd. be engaged to provide design/build refrigeration services for the chiller replacement project at Gordon Bell High School. ABCO Supply & Service Ltd. has been identified by the Public Schools Finance Board and our by the Division's insurer as a suitable contractor for this project. ABCO Supply & Service Ltd. has provided very satisfactory performance to the Division on similar projects and has indicated they are immediately able to commence the chiller replacement project.

Recommendation:

That, subject to Public Schools Finance Board approval, the quotation of ABCO Supply & Service Ltd. to supply all material and perform all work in connection with the emergency chiller replacement project at Gordon Bell High School be accepted therefor, for the total amount of \$97,425.41, being the quotation price, including Provincial Sales Tax excluding Goods & Services Tax, and that the proper officers of the Division be authorized to enter into a contract with ABCO Supply & Services Ltd. for the carrying out of the work.

Superintendent's Report No. 8-2015

7. Shared Services to Private Schools -
Clinician Services & Home Economics/Industrial Arts Programming

In accordance with Section 60 of the Public Schools Act, a school board may enter into an annual agreement with a private school for access to the school division clinician services and/or industrial arts and home economics programming. Grants are provided to the school division by the Province to address the costs related to the services or the programming provided to the private school.

Clinician Services

- a) Requests have been received from the following private schools to enter into shared services agreements for the provision of clinician services for the 2015-2016 school year:

Al Hijra Islamic School	St. Aidan's Christian School
Balmoral Hall School	St. Charles Interparochial School
Faith Academy	St. Edward's School
Gray Academy of Jewish Education	St. Gerard School Inc.
Holy Ghost School Inc.	St. Ignatius School Inc.
Immaculate Heart of Mary Inc.	St. John Brebeuf School
Linden Christian School Inc.	St. Mary's Academy
Mennonite Brethren Collegiate	St. Maurice School Inc.
Oholei Torah School	St. Paul's High School
Our Lady of Victory School	Westgate Mennonite Collegiate
Red River Valley Junior Academy	

Home Economics/Industrial Arts Programming

- b) Requests have been received from the following private schools to enter into shared services agreements for the provision of home economics and industrial arts programming for the 2015-2016 school year:

Holy Ghost School Inc.
Our Lady of Victory School
Red River Valley Junior Academy
St. Aidan's Christian School
St. Ignatius School Inc.

Recommendation:

- a) That the proper officers of the Division be authorized to enter into shared services agreements with the following private schools for the provision of clinician services for the 2015/2016 school year:

Al Hijra Islamic School	St. Aidan's Christian School
Balmoral Hall School	St. Charles Interparochial School
Faith Academy	St. Edward's School
Gray Academy of Jewish Education	St. Gerard School Inc.
Holy Ghost School Inc.	St. Ignatius School Inc.
Immaculate Heart of Mary Inc.	St. John Brebeuf School
Linden Christian School Inc.	St. Mary's Academy
Mennonite Brethren Collegiate	St. Maurice School Inc.
Oholei Torah School	St. Paul's High School
Our Lady of Victory School	Westgate Mennonite Collegiate
Red River Valley Junior Academy	

Superintendent's Report No. 8-2015

- b) That the proper officers of the Division be authorized to enter into shared services agreements with the following private schools for the provision of home economics and industrial arts programming for the 2015/2016 school year:

Holy Ghost School Inc.
Our Lady of Victory School
Red River Valley Junior Academy
St. Aidan's Christian School
St. Ignatius School Inc.

Respectfully submitted,

P.E. CLARKE
Chief Superintendent

GOVERNANCE COMMITTEE REPORT NO. 2-2015

To the Chair and Members
Winnipeg Public School Board

May 5, 2015

Your Governance Committee reports as follows:

1. Terms of Reference

Your Committee reviewed the Terms of Reference and recommended revisions to outline the purpose and role of the Committee.

Your Committee noted that the purpose of the Governance Committee is to ensure that the Board of Trustees fulfill its legal and ethical responsibilities in accordance with the Public Schools Act and Procedural By-Law No. 1203.

Your Committee recommended the following revisions to the Terms of Reference:

- To review the roles and responsibilities of the Board and its Committees.
- To **review and recommend strategies to** ensure that trustees observe the rules of procedures and governance.
- To **review and recommend strategies to** maintain the integrity, confidence and dignity of the office of school trustee.
- To **review and recommend strategies to** ensure that trustees adhere to the Code of Conduct.
- To facilitate the formal annual evaluation of the Board and its Committees.
- To make recommendations to the Board related to the governance structure and necessary policies or by-laws.
- **To deal with any matter referred to the Committee by the Board**

Recommendation:

That the amended terms of reference for the Governance Committee be approved.

2. Governance Improvements Survey

At the previous meeting, your Committee agreed to distribute a survey to trustees to provide suggestion on areas of improvement. Your Committee reviewed the results provided from the survey and agreed to extend the deadline for feedback due to lack of responses.

Governance Committee Report No. 2-2015

Your Committee was informed that the survey contained five questions to help identify areas for improvement. Your Committee also noted that recommendations may be made to the Division by Dr. John Wiens, consultant for the Minister of Education and Advanced Learning, appointed to conduct a governance review of the Winnipeg School Division.

Your Committee discussed developing a survey for distribution to all the Chairs of Board Committees at the end of the school year which could be reviewed by the Governance Committee and used to identify areas of improvement for the following year. Your Committee also discussed the feasibility of developing and conducting a self-assessment tool to be completed annually by the Chairs of Committees.

Your Committee agreed to continue discussions on the self-assessment tool and that the administration research models of other school divisions.

Your Committee agreed to continue discussions at the next meeting.

3. Board Work Plan Proposal

Your Committee gave consideration to a sample Board Work Plan distributed at the meeting. Your Committee recommended that the Work Plan be discussed at the next meeting and possibly include and identify work plans for each Committee.

Your Committee agreed to give consideration to other models used by other school divisions.

4. Reorganization

Your Committee discussed the Division's existing organization structure and agreed to continue discussions at the next meeting.

Respectfully submitted

KEVIN FREEDMAN
Committee Chair

Trustees: K. Freedman, A. Beach, C. Broughton

Administration: R. Appelmans, P. Clarke, C. Caetano-Gomes (12:15 p.m.), F. Mota,
B. Lapointe, H. Tessier

STUDENT ADVISORY COMMITTEE REPORT NO. 1-2015

To the Chair and Members
Winnipeg Public School Board:

May 7, 2015

Your Student Advisory Committee reports as follows:

1. Interac Payment

Mr. Doug Edmond, Director of Research, Planning & Systems Management was in attendance to provide an overview on electronic payments in the Winnipeg School Division.

Your Committee was informed that as a result of previous discussions at Student Advisory Committee meetings, regarding automated banking machines, administration has obtained information regarding the viability of placing Automated Banking Machines (ATM) in schools. Your Committee was informed that the cost to acquire an ATM is approximately \$4,000. In addition to the cost of the machine, whether purchased outright or leased, the customer is responsible for the costs of installation including electrical and internet or telephone communication hook-ups, anchoring/placement, and security. The replenishment of cash to the machine is usually the responsibility of the customer although some third-party services may be available. The customers generate revenues from the machine by charging a user transaction fee which ranges between \$1.00 and \$1.75.

Administration has previously contacted high schools in the Winnipeg School Division and the cafeterias in most schools are operated through a food service contractor who offers interact as a method of payment. At least one school indicated that a cash-back option is available with a \$1.50 charge.

In the review conducted, other considerations regarding ATM's were noted. In addition to the transaction fee charged at ATM's, the user is also often charged a processing fee by their own financial institution that can range from \$1.50 to \$2.00. It was also noted that security for ATM's is becoming more critical both for the machines themselves and as a result of card reader devices that are being placed on ATM's to steal banking card information. This information is then utilized to access funds from the account of the user. Several questions remain regarding the ethics of placing ATM's in schools.

Your Committee discussed possible solutions for safety including implementing regulations on usage such as the location of machines, staff presence at all times and limiting hours of use to school hours only. Your Committee also discussed having portable machines as an alternate to ATMs in schools. Your Committee expressed concern on whether the funds for ATMs would be obtained from the Winnipeg School Division's budget. Your Committee was informed that the use of portable machines could be an option as well as ATM machines.

Your Committee was informed that feedback from the meeting will be brought back to administration for further review and consideration.

2. Technology in Schools

Mr. Doug Edmond, Director of Research, Planning & Systems Management was in attendance to provide an overview on Technology in Schools. Your Committee was informed that the Board of Trustees passed a budget that will enhance wireless internet service in all schools.

Your Committee was provided with information on Acceptable Use of WSD BYOD Wireless Network; Update on Wireless Infrastructure; and a background information article on Bring Your Own Device.

Your Committee was informed that the implementation of BYOD (Bring Your Own Device) allows the Division to improve access in all areas of the school that would not be possible with wired devices. Your Committee was informed that students using a personally owned device will need to use a passcode to connect to WSD-STUDENT and are prompted to log in with their network account to be recognized at the school.

In response to an enquiry, Your Committee was informed that all school divisions utilize the filtering services provided by the provincial special operating agency Merlin. There are filtering options available for local schools and/or designated groups of division owned devices. Your Committee was informed that school administrators would be reminded of the filtering options available for their school and designated groups of student and/or staff division owned devices.

Your Committee was informed of the Division's new portal as well as access to "MySite"

3. Structure of District Advisory Committees

Your Committee was informed that at a meeting held November 3, 2014, the Board of Trustees adopted a motion to establish a Special Committee to Review the Existing Structure of the District Advisory Committees to improve participation and communication between the Board of Trustees, School Parent Councils and the community.

Your Committee was informed that as a result of discussions regarding the importance of parental and student involvement within the Winnipeg School Division, a survey has been developed to obtain feedback from parents/parent councils, District Advisory Committee members and community members to improve communication with the Board of Trustees.

Your Committee was informed that the survey has also been posted on the Division's website under the newly created Parent Council subsection under the Family & Community tab.

www.winnipegssd.ca/FAMILY%20COMMUNITY/Parent%20Council/Pages/default.aspx

Your Committee discussed possible alternatives to student advisory meetings such as times, dates and different locations for meetings that may improve student attendance.

Respectfully Submitted,

LISA NAYLOR
Trustee Representative

Student Representatives

Argyle Alternative High School
Daniel McIntyre Collegiate Institute
Elmwood High School
St. John's High School
Sisler High School
Tec Voc High School

Trustees

Lisa Naylor
Kevin Freedman

Administration

Doug Edmond, Director, Research, Planning & Systems Management
Gil Richard, Staff Advisor, Argyle Alternative High School
Rosanna Guzzi, Vice-Principal, Daniel McIntyre Collegiate Institute
Michelle Sacco, Vice-Principal, Tec Voc High School
Helena Tessier, Recording Secretary

Regrets

Children of the Earth High School
Churchill High School
Grant Park High School
Kelvin High School
R.B. Russell High School

POLICY/PROGRAM COMMITTEE REPORT NO. 3-2015

To the Chair and Members
Winnipeg Public School Board

May 4, 2015

Your Policy/Program Committee reports as follows:

1. Diversity and Education Policy IGAB

At the previous meeting, your Committee was informed that the Province had recently advised school divisions to update the Human Diversity policies, to comply with recent amendments to the Public Schools Act;

41(1.8) A respect for human diversity policy must accommodate pupils who want to establish and lead activities and organizations that

- (a) promote
 - i) gender equity,
 - (ii) antiracism,
 - (iii) the awareness and understanding of, and respect for, people who are disabled by barriers, or
 - (iv) the awareness and understanding of, and respect for, people of all sexual orientations and gender identities; and
- (b) use the name "gay-straight alliance" or any other name that is consistent with the promotion of a positive school environment that is inclusive and accepting of all pupils.

To comply with the legislation, the Division Policy IGAB – Diversity and Equity Education has been revised to include the following statement:

Student-established and student-led activities and organizations that promote areas of human diversity, including gay-straight alliances, will be run consistent with and in compliance with school division/school policies, and will be open to all students who wish to participate in an appropriate manner.

Your Committee recommended that the policy be revised to include other characteristics that should not be discriminated against. Your Committee was given a copy of the Policy IGAB – Diversity and Equity Education with the revised changes. Your Committee requested that the administration include a definition section to the policy to explain the terms and characteristics.

Your Committee agreed to discuss Policy IGAB – Diversity and Equity Education at the next meeting.

Policy/Program Committee Report No. 3-2015

2. Spanish Language

Your Committee was informed that at a meeting held March 16, 2015, Committee members agreed to defer discussions regarding Spanish Language Program.

Your Committee was informed that the Division's Policy – IGAL Language Instruction states that kindergarten and grade 1 will be the only points for beginning study in a bilingual program. It is important also to note that section 3.1(a)(i) states that 23 students are required for establishment of a language program.

Your Committee was informed that the administration has attempted to contact parents to confirm specific wishes to enroll in the 2015 for the Spanish Language Program

Your Committee was informed that from the list of names provided to the Division, only 3 parents expressed a definite interest in enrolling in the Spanish Language Program in 2015 if offered by the Division.

Your Committee was informed that given the lack of interest to enrol in the Spanish Language Kindergarten - Grade 1, the administration has not contacted other parents named on the list provided by Ms. Heppner as the criteria for the establishment of a Language Program has not been met.

Your Committee agreed that due to an inability to meet the Language Program requirements as outlined in the Divisions policy IGAL Language Instruction, section 3.1(a)(i) that 23 students are required for establishment of a language program, the program will not be offered in 2015.

3. Advisory Council on Indigenous Education

Your Committee was provided with an overview on the proposed terms of reference and membership. It was agreed that minor revisions are required including amending Procedural By-law 1203 to allow for standing committees to establish sub-committees with reporting committees.

Your Committee agreed to continue discussions at the next Policy/Program Committee meeting.

Respectfully submitted,

ALLAN BEACH
Committee Chair

In Attendance:

Trustees: A. Beach, S. Rollins, M. Wasyliv, C. Collins, L. Naylor,
M. Babinsky, C. Broughton, K. Freedman

Administration: P. Clarke, R. Appelmans, F. Mota, K. Seiler, C. Caetano-Gomes, R. Carter
E. Barnaby, J. Millar, B. Lapointe, H. Tessier

Regrets: D. Koshelanyk

GOVERNANCE COMMITTEE REPORT NO. 3-2015

To the Chair and Members
Winnipeg Public School Board

May 25, 2015

Your Governance Committee reports as follows:

5. Governance Improvements Survey

Your Committee was informed that at a meeting held April 13, 2015, it was recommended that trustees provide suggestions on areas of improvement through an internal survey. Your Committee received additional results and agreed to review them with the purpose of identifying any areas of improvement.

Your Committee continued discussions on developing a Committee and Board Self-Evaluation survey. Your Committee reviewed a sample developed by another school division and agreed to adopt the same practice for the Board. (attached)

Your Committee also reviewed a sample policy on Board Self-Evaluation developed by another school division and agreed that with slight modifications, it was the best model to implement in the Division. Your Committee agreed to continue discussions on whether a policy would be required or whether the Procedural By-Law addresses it through the code of conduct.

Recommendation:

That a Board Self-Evaluation survey be distributed to Standing Committee Chairs and the Board Chair for completion by the end of 2014/2015 school year.

6. Reorganization

Your Committee continued discussions regarding the Division's existing organization structure and agreed that the new organization chart best meets the need of the Division and students.

Recommendation:

That the proposed Organization Chart be approved and implemented for September 2015.

7. Board Work Plan Proposal

Your Committee reviewed a sample Work Plan Matrix developed by another school division and agreed that with modifications, the plan would facilitate timelines and workload for the Board and its Committees.

Your Committee agreed to continue discussions at the next meeting.

8. Strategic Plan – Request for Proposal

At a meeting held April 13, 2015, your Committee gave consideration and approved the Request for Proposal to develop a Strategic Plan. Your Committee was informed that the May 22, 2015 deadline for proposals has been extended to May 29, 2015.

Your Committee recommended that due to time constraints that administration identify one candidate who best meets the criteria outlined in the Request for Proposal to make a presentation to the Board at the June 8th meeting.

Respectfully submitted

KEVIN FREEDMAN
Committee Chair

Trustees: K. Freedman, A. Beach, C. Broughton

Administration: R. Appelmans, P. Clarke, B. Lapointe, R. Carter, H. Tessier